

ACADEMIC POLICIES

Academic Standards Policy

Goal of the Policy

The main goal of any academic standards policy is to provide assistance to those students who are experiencing academic difficulty. An early warning to students experiencing academic problems often results in their seeking academic support through a variety of options that help students achieve academic success. An early warning may limit the number of credits a student may take in a semester. They also may be required to select special courses or other student support options that provide special academic assistance. The goal for the college and its students is to improve academic performance so that students may attain their academic and career goals.

The Standards

The following chart details the measures that will be used to determine a student's academic standing. The standards have a quality component (GPA) measured against a quantitative component (number of credits attempted).

Attempted Credits	Cumulative GPA Required	Warning	Probation	Program Dismissal ¹
0-15	1.25	Below 1.25		
16-30	1.50	Below 1.50 ²	Previous warning, GPA Below 1.50 ²	
31-45	1.75	Below 1.75 ²	Previous warning, GPA below 1.75 ²	Previous warning, GPA below 1.75 ²
46-90	2.00	Below 2.00 ²	Previous warning, GPA below 2.00 ²	Previous warning, GPA below 2.00 ²

¹ Students who are dismissed from a degree program are not permitted to enroll in courses as a non-degree student until they have consulted with an advisor to develop an academic plan of study.

² Students receiving financial aid must remain in good academic standing and are required to successfully complete a minimum of 67 percent of all courses attempted.

What the Categories Mean

If a student fails to successfully complete enough courses in a semester and/or does not meet a required grade point average, the student may be placed under one of the following academic restrictions:

Academic Warning: Students are restricted to 13 semester credits and may be required to take three credits of developmental courses. Students must see an academic advisor.

Academic Probation: Students are restricted to 10 semester credits. Students are required to see an academic advisor who may require at least six of the 10 credits to be developmental courses.

Program Dismissal: Students will be dismissed from their program of study. These non-matriculating students must see an academic advisor to review various academic and developmental options to regain good academic standing. When the student is readmitted to his or her program of study, that student will remain on probation for one academic

semester. The academic advisor will determine the number of credits allowed for study.

The developmental interventions and academic options may include a variety of skill development coursework, career skills/goals assessment, and program change or course load reduction.

Student Appeal Options

Students may appeal program dismissal status to the Committee on Academic Standards. (<https://www.ccri.edu/oes/academicretention.html>)

Appeals Process: If a student feels there are serious extenuating circumstances that contributed to poor academic performance, the student has an opportunity to appeal the academic sanction of "program dismissal." Students who wish to appeal the sanction of dismissal must meet with a counselor in the Department of Advising and Counseling (<https://www.ccri.edu/advising/staff.html>) to discuss the merits and procedures of the appeal. If it is decided that the student has grounds for an appeal, the following procedures will apply:

1. Students must present their appeal of academic dismissal in writing and state the specific circumstances which merit consideration of an appeal.
2. The letter of appeal will be addressed to the Academic Appeals Committee and mailed to the:
Office of the Academic Affairs
400 East Ave.
Warwick, RI 02886
3. The Academic Appeals Committee will review the request for appeal and will render the decision of the committee. The student will be notified in writing of the committee's decision.

Other Options

The Academic Renewal (Forgiveness) Policy

CCRI students may request academic renewal (forgiveness) to allow removal of poor grades from the calculation of their overall GPA based upon two options:

Option 1: Academic renewal based upon past academic performance

Option 2: Academic renewal based upon change of curriculum

General Provisions that Apply to Both Option 1 and Option 2

1. A student may request academic renewal once under the academic performance option and once under the change of curriculum option.
2. If a student requests forgiveness for a course or courses in which he or she has earned a grade of D or F, the credits earned in any such course or courses will be removed from the total credits earned and the student will receive no credit for the course. However, courses including grades will remain on the student's official transcript designated with a special code for academic renewal.
3. All requests should be submitted using the Academic Appeal Form and forwarded to the Academic Appeals Committee. Waiver forms are available from any advisor/counselor in the Advising and Counseling office on any campus.

Specific Provisions for Option 1 – Academic renewal based upon past academic performance

1. After three consecutive years of nonattendance at CCRI, a student may request academic renewal based upon past academic performance.

2. After the student completes 12 credits with a GPA of 2.5, the request will be reviewed by the Academic Appeals Committee.
3. If the student's request is approved by the Academic Appeals Committee, grades of D or F for the courses from the prior attendance period will be excluded from the calculation of the student's grade point average. However, the courses and grades will remain on the student's official transcript designated with a special code for academic renewal.

Specific Provisions for Option 2 – Academic renewal based upon change of curriculum

1. A student may request academic renewal based upon a change of program of study/major any time after matriculation and after completion of 12 or more credits with a GPA of 2.5 in his or her new program of study.
2. If a student's request is approved by the Academic Appeals Committee, grades of D or F in courses that were required by the previous program but are not required by the new program will be excluded from the calculation of the student's grade point average. However, courses, including grades, will remain on the student's official transcript designated with a special code for academic renewal.

The Academic Renewal Policy applies to matriculated CCRI students who have completed 12 credits with a GPA of 2.5 or better.

Note: For financial aid purposes, all attempted credits and grades from all courses (GPA), including those that were forgiven, must be included when determining financial aid eligibility. For details on the standards required for financial aid, visit this page. (https://www.ccri.edu/oes/fa/academic_progress.html)

All past academic work will remain part of the official transcript but will not be averaged into the cumulative grade point average.

Students enrolled in any of the Health and Rehabilitative Sciences programs must be aware of the following:

Academic standards specified by the Health and Rehabilitative Sciences programs supersede the college-wide academic standards. Students in these programs must follow the established academic standards policies for the specific department/program. Please refer to the specific program pages of this catalog or the respective department web pages for specific policies and standards.

Dean's List

A Dean's List is published at the end of fall and spring semesters. A student is eligible for Dean's List honors when he or she:

- is enrolled in a degree program;
- has earned 12 or more credits in one semester (not including any in-house credits or developmental classes);
- has achieved a grade point average of 3.25 or higher with no grade lower than C for the current semester.

Note: Students who earn a grade of I, IC, WP, WF are not eligible for the Dean's List.

Dismissal from College

Students dismissed from the college or a program for academic, social or other reasons are notified in writing at the time of dismissal. Some

departments and programs have specific dismissal policies and students should acquaint themselves with them.

Graduation Awards

Academic achievement will be recognized at graduation for students who have met the following criteria:

- Graduation Honors: 3.25 cumulative grade point index
- Graduation High Honors: 3.50 cumulative grade point index
- Graduation Highest Honors: 3.75 cumulative grade point index

Note: To be eligible for honors, students must earn at least one-half of the credits for their program at CCRI.

Awarding Multiple Degrees

The Community College of Rhode Island will award multiple associate degrees of the same designation only if there is a 30-credit difference between the two programs in which the degree is being earned.

Confirmed Graduates

Students will be confirmed as a graduate of the Community College of Rhode Island if degree requirements for the program of study in which they are enrolled have been satisfied according to the following schedule:

- Spring graduates will be confirmed in June.
- Fall graduates will be confirmed in January.
- Summer graduates will be confirmed in August.

Plagiarism

Plagiarism is one form of academic dishonesty addressed by CCRI's Policy on Academic Integrity (https://www.ccri.edu/advising/new_students/student_handbook/academic.html#academic_integrity). The term "plagiarism" includes, but is not limited to, the use, by paraphrase or direct quotation, of the published or unpublished work of another person without full and clear acknowledgment. It also includes the unacknowledged use of materials prepared by another person or agency engaged in the selling of term papers or other academic materials.

Any student found to have committed plagiarism or other forms of academic misconduct is subject to the disciplinary sanctions outlined in the Student Handbook (https://www.ccri.edu/advising/new_students/student_handbook/) available on the Dean of Students website.

Program Changes/Change of Major

Students may change from one CCRI program or curriculum to another through the "Change My Major" link found on the "For Students tab" in their MyCCRI account. In some cases, this requires approval from the academic department. For more information about the Health Sciences admission process, please visit Admission Guidelines for Health & Rehabilitative Sciences (<https://www.ccri.edu/dean-hrs/admissions/>)

Returning to CCRI

Students who stopped attending for at least two academic years and would like to register for classes should complete an admissions application as a readmit student. Returning students must adhere to the degree requirements published in the catalog for the year they return.